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| ’MSF’ | **Médecins Sans Frontières OCA** | **Represented by** |
|  | House #36, Al Matar | Ariel Zielinski |
|  | Square 05,  Port Sudan,  SUDAN | [sudan-hom@oca.msf.org](mailto:sudan-hom@oca.msf.org)  +249 90 093 3593 |
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| Annexes | Annex A: Bid summary form | |
|  | Annex B: Terms and references | |
|  | Annex C: MSF Charter | |
|  | Annex D: Tender package – Bill of Quantities (BoQ) | |
|  | Annex E: Tender package - Technical Specifications | |

Dear,

We are happy to invite you to participate in the tender for the design and construction of 240 latrines at the Al Eskan Thawra 76 IDP site in Omdurman, Khartoum State

In order to be considered eligible for the award of the contract, bidders must have completed at least two projects of comparable complexity in the last two years. Before awarding a contract, MSF may require an in person inspection of previously completed works.

MSF assesses all quotations received based on a number of objective criteria, including the proposed quotation price, estimated duration of the works, amount of experience, quality of previous work, professionalism, etc.

Our tender assessment process is transparent and neutral, ultimately endeavouring for a high-quality facility for the benefit of the community.

### Scope of project

To improve the sanitary conditions and contribute towards the public health of the population living in the Al Eskan Thawra 76 IDP site, MSF plans to contract the construction 240 Ventilated Improved Pit (VIP) Latrines.

This will consist of 60 blocks, each with 4 latrines, consisting of an excavated pit, reinforced concrete slab and a steel frame and corrugated sheet superstructure. Additional requirements include the installation of solar lighting, and design elements to improve the user experience for women and girls.

### Requested documents

To be considered for the above-mentioned contract we need to have received the following documents:

1. Company fact sheet including all information requested in annex B ‘terms and references’.
2. Project list of at least 2 projects of comparable complexity in the last 2 years,including:

* Pictures
* Location
* Summary of work
* Client contact information

1. A completed ‘Bid summary form’ **(Annex A)**
2. A Bill of Quantity, describing the quantities and prices of all material and labour needed to realise the structure described in the tender package **(Annex D and E)**.
3. A document detailing the number, and roles, of staff they plan to hire from the IDP community to carry out the works’

### Submission method

The bidding shall be submitted in hardcopy in a sealed envelope with the name of the company written on the front to either of the MSF offices at:

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| --- | --- |
| **MSF OCA**  House No. 1226  Al Thawra 8  Omdurman  Khartoum State  Sudan | **MSF OCA**  House #36,  Al Matar Square 05  Port Sudan  Red Sea State  Sudan |

**And** by e-mail to sudan-watsantl@oca.msf.org **and** sudan-watsanco@oca.msf.org

### Deadline

Your offer is considered valid, only when all requested documents be received before **23/01/2025**

### Site visit

Site-visits to the Al Eskan Thawra 76 IDP Site can be organized upon request made to **khartoum-watsanmngr@oca.msf.org** before **15/01/2025**

### Questions

Question can be send by email to: sudan-watsantl@oca.msf.org **and** sudan-watsanco@oca.msf.org.

Questions must be submitted by **15/01/2025**

### General information

* The tender process will be coordinated by international staff only. Direct contacting MSF staff, other than those mentioned above, will be a reason for disqualification.
* Only the biddings that provided all requested documents will be considered
* Biddings shall be completed in English and in metric system only;
* Biddings shall be made in Sudanese Pounds.
* All prices are including tax and other additional costs
* Winning bidder must begin with the work not later than oneweek after the signing of the contract;
* No costs will be paid by MSF other that those detailed in the Bill of Quantities (BOQ)

If you decide not to submit a Tender, we would be grateful if you could inform us in writing, stating the reasons for your decision.

To receive annexes, email: **khartoum-watsanmngr@oca.msf.org** , Number/Whatsapp: **+249100108050/+249911778634**

Yours sincerely,

**Charlie Hardstone**

**Water and Sanitation Co-ordinator**

**Médecins Sans Frontières OCA**